

**BOARD OF SELECTMEN 'S
MEETING MINUTES
7:00 PM, MONDAY, FEBRUARY 8, 2021
VIRTUAL ONLY - Channel 1302 /3 or Town Hall Streams**

7:00 PM - Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Marilyn A. McLaughlin, Mike Estes, Kinley Gregg

Others Present: Town Manager Stephen H. Burns, Director of Human Resources and Assistant Town Manager Kathryn Lagasse, Assistant to the Town Manager Diana Janetos, reporter Dan Bancroft, Public Works Director Dean Lessard, Finance Director Wendy Anderson, Matt Gray, Stephanie Byrne, Terry Pirini, Mary Dopart, Cameron Frecker, Michael Morgillo, Laura Brogan, Alan McDonald, James Kences

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda

1. January 25, 2021 Meeting Minutes
2. Business License Renewals
 - Cape Neddick Lobster Pound
 - Cape Neddick Country Club
3. Recurring Special Events Permits

Moved by Kinley Gregg, seconded by Marilyn McLaughlin to accept the Consent Agenda with amendment to no. 3 over gathering size limits "pursuant to COVID guidelines in effect at the time". Vote 5-0, motion passes.

B. Minutes

C. Chairman's Report

It was great to see that our work with the town government side and York Hospital working together along with the Catholic Diocese out of Portland to set up Covid vaccination center at St. Christopher's church that started today. There will be 400 a day when they ramp up a day or as many as they can do Monday through Friday. Great work everybody.

D. Manager's Report

York's Boston Post Cane was honorarily issued to Daniel Patrick Donnell in the Library. The Library will have it on permanent display. Chief Szeniewski's weekly report was normally busy. The Budget Committee Public Hearing will be Tuesday the 16th, not the 8th or 9th since there was an error. Spam email was used, staff did a great job for not doing the wrong thing. Parks and Rec. and Center for Active Living working along with the hospital in setting up the York Covid Information Hotline. This is a volunteer call

center. If you want any information about vaccines (not registering), you can talk to a person about it. Hoping to have it up on the web page the middle of next week, 9:00 - 4:00, 207-351-6070, hopefully starting on the 17th. How you appeal a land use decision will be put on the website. Shout out to the Eco Homes Program, to help people reduce greenhouse gasses. The Sea Wall took a little bit of a beating last week but held up fine. Town Hall Building Committee will be held Wednesday night. Business license fees were \$9,575 in FY20, should we waiver?

E. Awards

1. New DPW 1 Ton Pick Up Truck
Moved by Mike Estes, seconded by Marilyn McLaughlin to approve that the Public Works Pickup Truck Chassis bid be awarded to Quirk Auto Group in the amount of \$32,325.56. Vote 5-0, motion passes.
2. Pickup Truck Service Body-DPW
Moved by Kinley Gregg, seconded by Marilyn McLaughlin to approve that the Public Works Pickup Truck Service Body be awarded to Diamond Truck Body in the amount of \$21,445.00. Vote 5-0, motion passes.
3. Diesel Fuel - Public Works
Moved by Marilyn McLaughlin, seconded by Kinley Gregg to approve that the Public Works diesel fuel bid be awarded to Welch Oil in the amount of \$2.029 per gallon delivered for one year. Mike Estes recused himself due to conflict. Vote 4-0-1, motion passes.

F. Reports

G. Citizens' Forum

1. Ben Zito

H. Public Hearings

New Business Licenses

1. Food for Thought
2. Odd by Nature

Moved by Kinley Gregg, seconded by Marilyn McLaughlin to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Todd A. Frederick to close the public hearing. Without objection, so ordered.

I. Endorsements

1. Food for Thought
2. Odd by Nature
Moved by Kinley Gregg, seconded by Robert Palmer to approve the business licenses Food for Thought and Odd by Nature and to be compliant with the usual noise stipulations and all taxes being paid. Vote 5-0, motion passes.

J. Old Business

1. Action: Sale of Surplus Properties

Moved by Robert Palmer, seconded by Mike Estes to offer for public sale the property at 42 Ferncroft Road for \$300,000. Vote 5-0, motion passes.

Moved by Mike Estes, seconded by Robert Palmer to offer for public sale the properties at 9 & 13 Granite Lane for \$500,000 contingent of selling the property there would have to be a waiver signed and the Town would not be held responsible if there are any environment assessments or damage that could be caused. Vote 5-0, motion passes.

2. Action: FEMA reconciliation and warrant article
Moved by Kinley Gregg to stop the sea wall work on 3/1/2021. No second. Exhausted discussion until we have more information. We need to have the numbers when we come back in 2 weeks.
3. Action: Capital Plan follow up
Moved by Mike Estes, seconded by Kinley Gregg to direct the Town Manager to ask the Budget Committee to defer both FY22 sea wall capital requests to FY23, and to remove the FY23 request completely. Vote 5-0, motion passes. Mike Estes wants to get bids to complete the work instead.

K. New Business

1. Action: Conservation Commission to review draft charter and discuss their expanding role in the community.
Will make changes to the document and bring it back. Kinley Gregg will email edits.
2. Action: Town Hall Project Manager
Will bring back to next meeting. There is support for funding but ask Town Hall Building Committee for the direction they would like to go with this process and how much money they need.
3. Action: Applications & Systems Analyst
Moved by Robert Palmer, seconded by Marilyn McLaughlin to increase the amount requested in the FY22 budget for an Applications & Systems Analysis from \$85,000 up to \$120,000. Vote 5-0, motion passes.
4. Action: Use of fund balance
No action, will table until next meeting.
5. Action: Committee Appointment: Committee to Combat Racism and Bias
Moved by Marilyn McLaughlin, seconded by Kinley Gregg to appoint Chris Jones as an Alternate member to the Committee to Combat Racism and Bias, with a term expiring June 30, 2023. Vote 4-1, Mike Estes opposed, motion passes.

L. Future Agendas

Report from Recycling Committee
Paving Plan for 2021 and Beyond
Project Manager needs assessment for the Town Hall Building Committee
Town Clerk/Tax Collector opening, job description
Appointment for Parks and Recreation Committee and interview
Total Sea wall cost
Business license and fees, prepare a motion to have a discussion if we should waive licensing fees for this year to give the business community to help them succeed

Audit of DPW
Bond attorney and municipal advisor
Fund balance and the schools, selectmen's policy
Written report on the streetlight on Route 1, where are we, what have we done,
approvals, sign offs, steps we have to have, has it been ordered?
Plaques for volunteers, committees, etc.

M. Other Business

N. Citizens' Forum

1. Janet Drew

Adjourn

At 9:26 PM Chairman Todd A. Frederick adjourned the meeting. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos

